P.O. Box 21068 Hilton Head Island, SC 29925-1068
lees@parkingpermitoutlet.com • Toll Free Ordering **1.866.983.LEES (5337)**

LEE'S parking permits

For the fastest service, call us at 1.866.983.LEES (5337)

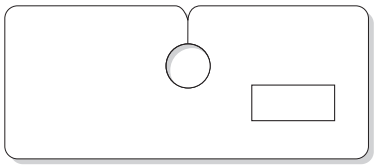
DATE:

BILL TO ACCOUNTS PAYABLE :	SHIP TO:
SCHOOL _____	SCHOOL _____
ADDRESS _____	ADDRESS _____
CITY _____	CITY _____
STATE & ZIP _____	STATE & ZIP _____
PHONE ( ) _____	ATTN _____
FAX ( ) _____	☐ WINDOW ☐ OUTSIDE VINYL
E-MAIL _____	☐ HANGING ☐ STATIC ☐ OTHER
NAME & TITLE _____	
PURCHASE ORDER _____	CONSECUTIVE NUMBERING
DATE REQUIRED _____	FROM _____ TO _____

Quantity	Item No.	Item Description	Total Cost
		TAX EXEMPT # _____	
		MASCOT CHARGE	
		SALES TAX	
		TOTAL $	

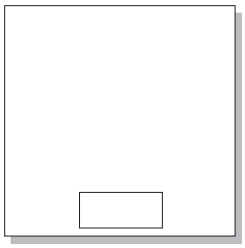
BACKGROUND COLOR _____
IMPRINT COLOR _____

INCLUDE A ROUGH SKETCH OR LAST YEAR'S PERMIT



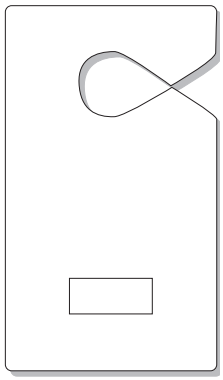
ARE YEAR DATES REQUIRED?
☐ if NO, please check here.
☐ if YES, please write out the dates as they are to be printed.

✕ _____



IS MASCOT ATTACHED?
☐ YES ☐ NO
What is your mascot?

✕ _____



A STATE SALES TAX WILL BE ADDED TO INVOICE UNLESS YOUR TAX EXEMPT NUMBER IS SHOWN. APPROXIMATE PRODUCTION TIME FOR EACH ITEM IS LISTED WITH THE PRICE SCHEDULE, AND BEGINS WHEN WE RECCIEVE THE ORDER, NOT WHEN IT IS MAILED. ALL PRICES ARE FOB FACTORY, SHIPPING & HANDLING CHARGES ARE ADDED TO YOUR INVOICE, TERMS ARE NET 30 DAYS. A SHIPMENT OF 5% OVER OR UNDER THE QUANTITY ORDERED WILL CONSTITUTE A COMPLETE ORDER. WE WILL BILL ACCORDINGLY